

**Request for Proposals (RFP) 202406**  
**Consulting Services for Strategic Planning:**

**Reconfiguring Curriculum, Budget, and Infrastructure**

**Issue Date:** December 17, 2024

**Response Due Date:** January 15, 2025 10:00am

**Issued By:** Kent Bania, Superintendent, Nutley Public School District

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## **Request for Proposal (RFP)**

### **Introduction**

The Nutley Public School District is seeking proposals from qualified consultants to support the district's efforts in providing a comprehensive and well-rounded education for all students, from Pre-K through Grade 12. The objective is to ensure that students are equipped with the academic, social-emotional, and life skills necessary to succeed in an evolving global society. This initiative will focus on optimizing curriculum, budget, and infrastructure to enhance educational outcomes, support equitable opportunities, and align with planned infrastructure expansion.

### **Project Scope**

The selected consultant will collaborate with district leadership, educators, families, and community stakeholders to:

1. **Reconfigure Curriculum for Well-Rounded Education:**
  - Analyze and recommend updates to existing curricula to integrate core academic disciplines, arts, technology, and life skills across PK-12.
  - Explore opportunities to enhance academic programming, including STEM, arts, and physical education.
  - Ensure equitable access to resources and support for all students.
2. **Optimize Infrastructure Utilization:**
  - Develop strategies for effectively utilizing classroom inventory for long-range planning, including district level reconfiguration of grade-spans.
  - Identify opportunities to enhance learning environments and expand academic and extracurricular offerings.
3. **Streamline Budget and Resource Allocation:**
  - Provide a detailed cost analysis of proposed curriculum updates and infrastructure changes.
  - Recommend sustainable funding strategies aligned with district priorities.
4. **Enhance Social-Emotional Learning (SEL):**
  - Embed SEL into daily teaching practices and the wider school culture.

- Offer training for staff to better support student mental health and resilience.
- 5. Facilitate Community Engagement:**
  - Conduct engagement sessions with stakeholders, including parents, staff, and community members, to ensure broad input and consensus on the strategic plan.
  - Build partnerships with community organizations to support educational opportunities.
- 6. Develop an Implementation and Evaluation Plan:**
  - Create a phased implementation plan, including timelines, professional development requirements, and strategies to address potential challenges.
  - Develop measurable success indicators to assess the impact of curriculum, budget, and infrastructure changes on student outcomes and operational efficiency.

## **Deliverables**

The consultant will be responsible for delivering:

1. A comprehensive action plan for curriculum, budget, and infrastructure reconfiguration aligned with district goals.
2. Professional development sessions for educators and administrators focused on interdisciplinary teaching, SEL, and resource optimization.
3. A detailed cost analysis and funding strategy for proposed changes.
4. Resource guides and toolkits for stakeholders to support the transition and implementation.
5. A final report summarizing findings, recommendations, and next steps for sustaining the initiative.

## **Timeline**

The project is expected to begin on or about February 19, 2025 and conclude by June 15, 2025.

Milestones will include an initial planning meeting, progress check-ins, and a final presentation to district stakeholders.

## **Submission Requirements**

Proposals should include:

1. An overview of the consultant's qualifications and relevant experience.
2. A detailed proposal describing the approach and methodology for achieving the project objectives.
3. A timeline and budget for the proposed work.
4. References from previous clients.

## **Evaluation Criteria**

Proposals will be evaluated based on:

1. Demonstrated understanding of the district's goals and objectives.
2. Expertise in PreK-12 education, curriculum development, infrastructure planning, and social-emotional learning.
3. Feasibility and clarity of the proposed plan.
4. Cost-effectiveness and alignment with district resources.
5. Strength of stakeholder engagement strategies.

## **Conclusion**

This initiative represents a critical step in ensuring that every student in the Nutley Public School District has access to a high-quality, well-rounded education that prepares them for lifelong success. We invite qualified consultants to join us in this important work.

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## **Submission Instructions**

Proposals must be submitted by January 15, 2025 at 10:00am to:

Kent Bania, Superintendent  
Nutley Public School District

[kbania@nutleyschools.org](mailto:kbania@nutleyschools.org)

371 Franklin Ave, Nutley, NJ 07110

The Nutley Public School District reserves the right to reject any or all proposals and to negotiate terms with the selected consultant.