

Request for Proposals (RFP)

Sports Physician for Nutley Public Schools Athletic Department

RFP No: 202403

Issuance Date: August 8, 2024

Due Date: August 22, 2024



Request for Proposal (RFP) for Sports Doctor Services

Issued by: Kent Bania

Location: Nutley Public Schools

Date Issued: August 8, 2024

1. Introduction

Nutley Public Schools is seeking proposals from qualified sports doctors to provide medical services to our student-athletes. The selected sports doctor will work closely with our athletic trainer, be present at all home football games, and accept referrals for sports injuries from our school.

2. Background

Nutley Public Schools is committed to the health and safety of our student-athletes. We have a robust athletic program and aim to provide the highest standard of medical care to ensure our athletes' well-being.

3. Scope of Services

The sports doctor will be responsible for the following:

- Collaborating with the athletic trainer to develop and implement injury prevention programs.
- Providing medical coverage at all home football games.

- Evaluating and treating sports injuries referred by the school.
- Advising on return-to-play decisions.
- Being available for consultations and emergency care during games and practices.
- Maintaining accurate and confidential medical records for all treated athletes.

4. Qualifications

- Board-certified in Sports Medicine or related field.
- Valid medical license to practice in New Jersey.
- Experience working with high school athletes is preferred.
- Strong communication and collaboration skills.
- Ability to work flexible hours, including evenings and weekends.

5. Proposal Requirements

Interested candidates should submit a proposal that includes the following:

- Cover letter summarizing qualifications and experience.
- Detailed resume or CV.
- Description of approach to sports medicine and injury management.
- List of references from similar previous engagements.
- Proof of medical license and board certification.
- Fee structure and availability.

6. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Relevant experience and qualifications.
- Approach to injury prevention and management.
- Availability and willingness to be present at home football games.
- Cost-effectiveness.
- References and reputation in the field.

7. Submission Details

Proposals must be submitted by Thursday, August 22nd by 10am to:

Kent Bania
Superintendent
Nutley Public Schools
371 Franklin Avenue 2nd Floor

Nutley, NJ 07110
kbania@nutleyschoosl.org
973-661-8801

Please submit 13 paper copies.

8. Timeline

- **RFP Issued:** August 8, 2024
- **Proposal Submission Deadline:** August 22nd 10am (Proposals will be opened publicly at 10:15am)
- **Interviews if needed will take place on August 23th**
- **Evaluation and Selection:** August 26, 2024
- **Contract Start Date:** August 29, 2024

9. Contact Information

For any questions or further information, please contact:

Joe Piro
Athletic Director
jpiro@nutleyschools.org
973-661-8849

Thank you for your interest in providing sports doctor services to Nutley High School. We look forward to reviewing your proposal.

Issued by:

Kent Bania
Superintendent
Nutley Public Schools
kbania@Nutleyschools.org



This RFP document provides a comprehensive outline for sports doctors to understand the district's requirements and submit a competitive proposal. It ensures compliance with New Jersey's Public School Contracts Law and aims to facilitate a transparent and fair procurement process.