

NUTLEY PUBLIC SCHOOLS

YANTACAW SCHOOL
20 YANTACAW PLACE
NUTLEY, NEW JERSEY 07110

Frank P. Francia
Principal

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August 30, 2022

Dear Parents/Guardians:

I would like to take this opportunity to welcome everyone to the 2022-2023 school year. School opens for students on **Tuesday, September 6th**. Please review the important items below:

- Tuesday, September 6th is a full day. Arrival and dismissal times are as follows:
 - All students enter the building at **8:30 a.m.**
 - Lunch begins at **11:25 a.m.**
 - Students who choose to leave for lunch must return at **12:25 p.m.** Parents of students in K-4 must pick up their child if they are leaving the building for lunch.
 - Dismissal at the end of the school day for Kindergarten, 1st, 2nd, and 3rd grade students is **3:15 p.m.**
 - Dismissal at the end of the day for 4th, 5th, and 6th grade students is **3:20 p.m.**
- Entrance and dismissal:
 - **Students in Kindergarten, 1st, 2nd, and 3rd grades** will enter and dismiss through the doors on the North side of the building (blacktop to the left when you are facing the building on Yantacaw Place.)
 - Students will line up on the blacktop by class. Teachers' names will be posted along the fence to identify where students will line up on the blacktop.
 - Students in K-3 will be dismissed at **3:15 p.m.** through the same doors they enter in the morning. Teachers will dismiss students in the same area where the class lines up in the morning.
 - **Students in Grades 4 and 5** will line up outside along the new concrete area behind the school near the gymnasium doors.
 - Students will line up by class. Teachers' names will be posted to identify where students will line up.
 - Students will be dismissed at **3:20 p.m.** through the same doors they enter in the morning.
 - **Students in Grade 6** will line up near the trailers by their classrooms.
 - Students will line up by class. Teachers' names will be posted to identify where students should line up.
 - Students will enter the trailers at **8:30 a.m.**
 - Students will be dismissed at **3:20 p.m.**

- **Construction**
 - Construction for the new main office/main entrance started over the summer. There will be an opening/walkway for students to enter between the trailers and the construction work area.
 - The construction area is fenced in. Students and parents are not permitted in the construction area for any reason.

- Parents are not permitted to enter the building with their children during drop off. Teachers will meet their classes at the designated locations.

- If older siblings plan to meet their younger sibling at dismissal, we ask that the older sibling go to their younger sibling's assigned location.

- Once the Parent Portal is open, please be sure to review the Parent Questions section in the Parent Portal. Parents and students will also be able to view their assigned teacher in the Parent Portal.

- **Please follow the normal stop, drop, and go and pickup procedures along Yantacaw Place and Brookfield Avenue.** Parking on the right side of Yantacaw Place is prohibited. If you must exit your car, please do not park in the yellow lined traffic lanes on Yantacaw Place. Please park in appropriate locations and walk with your child to the school. Please follow the same procedures for pickup. This also applies to parking procedures on Brookfield Avenue.

- Please do not park, drop off or pick up your child in the teachers' parking lot. For safety reasons, children should not be walking through a parking lot in which cars are pulling in and out.

- There are three new handicap parking spaces at the end of Yantacaw Place near the K-3 blacktop. Two of these spaces are reserved. Please do not park in these spaces unless you are authorized to do so.

- **Additional Lunch information:**
 - The free federal lunch program has expired. Lunch may be purchased each day. Please refer to the district email that was sent out on August 3rd for additional information regarding the change in the federal lunch program.
 - Information regarding the lunch program and monthly menus can be found on the Nutley Schools website under "Parents" and "Food Service."
 - We will return to our pre-pandemic lunch procedures. Students will eat in the gymnasium. Recess will occur outdoors (weather permitting). Students will use their school ID's for payment.
 - Students may bring in their own lunch if they do not wish to purchase a school lunch.
 - A note must be provided if a student is going out for lunch. If a student does not have a note for permission to go out for lunch, the student will stay in and be issued a school lunch.

- The Extended Day Program will begin on the first day of school. If you have any questions regarding the Extended Day Program, please call 973-661-8845.
- Please note that students will not be permitted to call home for forgotten items. If a child has forgotten a lunch, he or she will be provided with a school lunch.
- If your child will be absent from school, please leave a message on the Absence Phone Line **before 8:45 a.m. at 973-320-8311**. Please state your child's name, homeroom teacher or grade, and reason for the absence.
- **All visitors must have an appointment to enter the building during school hours. Identification is required.**
- All classroom expectations and protocols will be communicated by your child's teacher beginning on the first day.

Please check our website often for news and updates on upcoming events, and also feel free to phone or email me with any questions. Please note, further information will be provided regarding our Open House which will take place on Wednesday, September 21st.

The staff and I are excited to begin the new school year and we look forward to working with you and your children.

Sincerely,

Frank P. Francia
Principal
Yantacaw Elementary School