## NUTLEY PUBLIC SCHOOLS

## YANTACAW SCHOOL 20 YANTACAW PLACE NUTLEY, NEW JERSEY 07110

Frank P. Francia Principal 973.661.8892 ffrancia@nutleyschools.org

## Dear Parents/Guardians:

I would like to take this opportunity to welcome everyone to the 2019-2020 school year. School opens for students on Wednesday, September 4<sup>th</sup>. Please review the important items below:

- Wednesday and Thursday, September 4th and 5th, are single session days. On single session days, all students enter the building at 8:30 a.m. For dismissal, Kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> grade students will be dismissed at 12:25 p.m. Students in 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades will be dismissed at 12:30 p.m. Lunch is not available on these days. If your child will be going to After-Care on a single session day, please be sure to send a lunch.
- Friday, September 6th, will be a full day. Arrival and dismissal times are as follows:
  - o All students enter the building at 8:30 a.m.
  - o Dismissal for lunch is at 11:25 a.m.
  - O Students return from lunch at 12:25 p.m.
  - Dismissal at the end of the day for Kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> grade students is
    3:15 p.m.
  - O Dismissal at the end of the day for 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grade students is 3:20 p.m.
- Entrance and dismissal:
  - Students in Kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> grades will enter and be dismissed through the doors on the North side of the building. (To the left when you are facing the building on Yantacaw Place.)
  - Students in 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades will enter and be dismissed through the doors on the South side of the building. (To the right when you are facing the building on Yantacaw Place.)
- Parents are not permitted to enter the building with the children. Teachers will meet their classes at the designated locations.
- Parking on the right side of Yantacaw Place is prohibited. Please refer to the letter sent home regarding dismissal procedures. For morning arrival, please pull up to the curb to drop off your child, and continue moving. If you must exit your car, please do not park in the newly lined traffic lanes on Yantacaw Place. Please park in appropriate locations and walk with your child to the school.

- Please do not drop off or pick up your children in the teachers' parking lot. For safety reasons, children should not be walking through a lot in which cars are pulling in and out.
- Please do not park or stand in the teachers' parking lot. There is limited space for staff parking, and this lot is reserved for staff only.
- Students may order lunch for Friday, September 6<sup>th</sup>. If your child will be ordering lunch, please be sure to complete an order form by Thursday, September 5th. Lunch menus will be available on the website before the start of school.
- The Extended Day Program will begin on the first day of school. On single session days, please remember to send a lunch with your child if he/she will be attending the After-School session. If you have any questions regarding the Extended Day Program, please call 973-661-8845.
- Please note that children will not be permitted to call home for forgotten items. If a child has forgotten a lunch, he or she will be given a school lunch with an "IOU." If a student does not have a note for permission to go out for lunch, the student will stay in and be issued a school lunch with an "IOU."
- If your child will be absent from school, please leave a message on the Absence Phone Line **before 9:00 a.m. at 973-320-8311.** Please state your child's name, homeroom teacher or grade, and reason for the absence.
- The Yantacaw PTO has an exciting year planned for our students. Please visit <a href="www.YantacawPTO.org">www.YantacawPTO.org</a> to learn more! Dues are a \$10 flat fee per family. First PTO membership meeting is September 10th at 7pm.

I hope that you will be able to attend our Open House on Wednesday evening, September 18<sup>th</sup>. Further details will be posted on the Yantacaw website.

Please check our website often for news and updates on upcoming events, and also feel free to phone or email me with any questions.

The faculty and I are excited to begin the new school year and we look forward to working with you and your children.

Sincerely

Frank P. Francia

Principal

Yantacaw Elementary School