



315 Franklin Ave.  
Nutley Public Schools Nutley, NJ 07110

**Dr. Julie Glazer, Superintendent**  
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### Nutley Public Schools to Begin District Re-Registration of Students

Due to the impact of Nutley Public Schools' remote learning, and in an effort to ensure that Nutley Public School District is providing a free education only to those students domiciled in the township of Nutley, the Nutley Board of Education will be holding a mandatory re-registration process of students beginning October 19, 2021.

Parents/Guardians of students must provide the District with current proof that their student permanently resides at a Nutley address. This includes all students except those that are in the following categories:

- All kindergarten students who began school in the 2021/2022 school year
- Any student who enrolled or transferred into the Nutley District after June 1, 2021

The following documents are required to complete the re-registration process:

#### Group A- Residence Status

##### Homeowner

-Choose (1) of the following-

- Mortgage Statement
- Property Tax Bill
- Deed

**Plus** (3) documents from group B

##### Renter

-Submit all of the following -

- Lease
- [Landlord Statement](#)

**Plus** (3) documents from group B

**Group B- Proof of Residency** - Choose (3) of the following documents. This information must be dated within the last 90 days.

- Phone Bill
- Cable Bill
- PSE&G Bill
- Water Bill
- Insurance Bill
- Credit Card Bill
- Driver's License
- Bank Statement

Re-registration can be completed by submitting the required documents from Group A and Group B electronically.

Parents/Guardians will receive an email on October 20, 2021 with instructions for uploading your scanned documents to our system.

If you would prefer, you may submit required documents via the red Mail Box located outside John Walker Middle School, 325 Franklin Avenue, near the front entrance. Please be sure to add the residency proof, copies will be accepted, in an envelope with your child's name/grade. The mailbox is available Monday-Friday from 8am-8pm. No in person re-registration will be accepted. You will receive an email when your re-registration has been processed.

If you have not re-registered your child by Nov 29, we will move to begin disenrollment proceedings of your student at the December 20th Board of Education meeting.

Thank you in advance for your cooperation. Please contact the Registration Office at 973-320-8494 with any questions.

Sincerely,

Dr. Julie Glazer, Superintendent